



The downtown Meeting Center offers:

- Easy Access to the Gregg County Courthouse
- Restaurants within Walking Distance
- Downtown Outside Access

downtown Meeting Center

Alicia Bell
129 East Tyler Street
Longview, TX 75601
903.236.7700
903.236.7779

meetings
depositions
training

downtown Meeting Center



downtown Meeting Center

MEETINGS/ DEPOSITIONS

The **downtown Meeting Center** maintains a private conference room for your meeting/ deposition needs. Our conference room is comfortable and well equipped with the following:

- Speaker/conference phone
- Flexible seating options
- Side tables can be added
- Coffee/Ice Water provided
- Natural Lighting
- Easy Access to Courthouse
- Wheelchair accessible

TRAINING FACILITY

Do you need a room for periodic training sessions or meetings? The **downtown Meeting Center** has a fully equipped room for rent.

- Training rooms can be set up for lectures or hands-on computer based training (able to seat 16 with laptops) - laptops not included
- Projector available
- Audio visual equipment available (Mimio ®)
- Ergonomic chairs to ensure a comfortable environment
- High Speed Internet



TECHNICAL SUPPORT SERVICES

Expert Computing Solutions can supply the following technical services at standard hourly rates:

- System set-up software configurations
- Thorough review of technical installation with staff prior to event
- On-site technical staff

PRICING

\$150 for 1/2 day
\$250 for full day

HOURS

Monday - Friday
8 AM - 5 PM

LOOKING TO RENT A CONFERENCE ROOM/TRAINING FACILITY. WHEN CAN WE SCHEDULE YOU?

129 East Tyler Street, Longview, TX 75601 ~ 903.236.7700

